

## SOCIETY AND GENETICS 195CE INFORMATION SHEET

SOC GEN 195CE, Community and Corporate Internships in Society and Genetics (4.0 units), is open to ALL majors/minors and is best suited for students with a background in the life sciences and/or prior coursework in the social sciences focused on the human body. Students must have junior or senior status, and have good academic standing (at least a 3.0 GPA). Students work at an off-campus site for a total of 80 hours/quarter (can be paid or unpaid), meet bi-weekly with our internship coordinator (total of 5 times/quarter), and submit weekly assignments and a final research paper. Students may enroll in SOC GEN 195CE for a maximum of two quarters.

### Internship Requirements

- Internship must involve 80 hours spread throughout the quarter (8-10 hrs/wk)
- Challenging, college-level work in a professional work environment (i.e. not filing, coffee runs, scheduling appointments, shadowing without interaction, etc)
- Supervised off-campus location (UCLA-affiliated centers have been approved when the internship work involved interaction with community stakeholders, not peers. See page 2 for examples)
- Connection to your major/interests

**Information about 195CE Course Requirements:** Visit the UCLA Center for Community Learning's website: <http://www.uei.ucla.edu/communitylearninginternships.htm>

**Looking for Internships?** Search through UCLA Career Center's ([www.career.ucla.edu](http://www.career.ucla.edu),) Handshake, or look through other websites such as [www.idealists.org](http://www.idealists.org). You can also try going straight to the websites for nonprofits in the Los Angeles area that focus on topics of particular interest to your study of human biology and society and/or your future goals.

**Searching for and being accepted into an internship requires your active efforts and is part of the learning process.**

The sites below are internships that students have worked at in the past for Society and Genetics 195CE. You will still need to have them approved by our 195CE coordinator, as they are not guaranteed. Visit the program websites to explore available internship opportunities. Don't forget to check under "volunteer" opportunities since some sites discuss interns alongside volunteers or will work with you to increase responsibilities to develop an internship. If you cannot find information about internships on the program websites, send the organization an email or call the main office to ask for more information. The Institute for Society & Genetics and Center for Community Learning cannot guarantee that all sites listed are recruiting interns at this time, but feel free to contact us if you have trouble finding an internship or would like to talk about whether a site you found on your own could qualify for 195CE credit.

**Former Internship Sites in Alpha Order: (Please note that internship contacts can change without the Center for Community Learning being made aware of it.)**

- Barbara Kort Women's Imaging Center: <http://breastcenter.ucla.edu/barbara-kort-womens-imaging-center>
- Cancer Support Community: <http://www.cancersupportcommunitybenjamincenter.org/> - Assisting with programming for cancer patients and caregivers
- Cedars-Sinai Research Internship Program: <https://www.cedars-sinai.edu/Education/Research-Internship-Program/index.aspx> - research available in multiple departments (may be a 199 depending on content)
- COPE Health Scholars Program: <http://copehealthscholars.org/prospective-applicants/clinical-care-extender-prepstep-health-care-scholar> - Provides experiential education for pre-health professionals in clinical settings
- Disability Rights Legal Center: <http://www.disabilityrightslegalcenter.org/law-student-externship-and-pro-bono-student-opportunities> - Legal aid for people with disabilities and people affected by cancer
- Early Childhood Partial Hospitalization Program: <https://www.semel.ucla.edu/ecphp> - Short-term treatment program for children with autism, developmental disabilities, and behavioral disorders. Contact Kristen Hayashida at [khayashida@mednet.ucla.edu](mailto:khayashida@mednet.ucla.edu). Applications usually due Monday of Week 10 of previous quarter.
- Inner City Law Center: <http://www.innercitylaw.org/> - Provider of legal service on Skid Row

- Iris Cantor Women’s Health Center: [www.womenshealth.ucla.edu](http://www.womenshealth.ucla.edu) – Public health and policy related. Environmental determinants of reproductive health considered. Contact [JAFriedman@mednet.ucla.edu](mailto:JAFriedman@mednet.ucla.edu)
- Los Angeles Gay & Lesbian Center: <http://www.lalgbtcenter.org/> -GED tutoring for homeless LGBTQ youth and other programs
- Make-a-Wish Foundation: <http://la.wish.org/about-us/employment/internships>
- MS Achievement Center - [http://www.neurology.ucla.edu/index.jsp?m=2&s=4\\_7](http://www.neurology.ucla.edu/index.jsp?m=2&s=4_7)  
Recreational therapy for people with multiple sclerosis – email a resume and short statement of interest to Stacy Nonoguchi, RTC, CTRS at [snonoguchi@mednet.ucla.edu](mailto:snonoguchi@mednet.ucla.edu)
- OPICA (Optimistic People in a Caring Atmosphere): [www.opica.org](http://www.opica.org) - Maintaining cognitive skills for adults with Alzheimer’s disease
- Pathway at UCLA Extension - <https://www.uclaextension.edu/pathway/Pages/default.aspx>  
Education coach for young adults with developmental disabilities - email letter of interest, resume, schedule of availability for quarter to Brooke Nakagawa at [nakagawa@unex.ucla.edu](mailto:nakagawa@unex.ucla.edu)
- Planned Parenthood Los Angeles. <https://www.plannedparenthood.org/planned-parenthood-los-angeles>
- Stein Eye Institute – internship promotes an open learning environment for those interested in optometry, public health, or any area in health and nonprofit fields. Internship is available all year round. Follow instructions on <https://uclahealth.org/mobile-eye-clinic/support-us>
- Therapy West. <http://therapywest.org/>. Therapies (physical, speech, occupational) for children and their families
- UCLA Health Policy Research Center. <http://healthpolicy.ucla.edu/Pages/home.aspx>. Health related research among community stakeholders in LA. Possible contacts: Kathryn Kietzman [kietzman@ucla.edu](mailto:kietzman@ucla.edu) or Peggy Toy [peggytoy@ucla.edu](mailto:peggytoy@ucla.edu)
- Venice Family Clinic: <http://www.venicefamilyclinic.org/volunteers/volunteer-opportunities> -Volunteer opportunities in administration, fundraising, medical, and social services

### **Enrollment Steps:**

- 1) Research potential internships to contact the sites and apply, interview, etc.
  - a. Tip: Research internships early so that you have enough time to explore and secure an internship, and then begin your internship when the quarter begins!
- 2) Secure an internship by being offered a position that will allow you to work 8-10 hours per week for a minimum total of 80 hours during an academic quarter.
- 3) Schedule an intake appointment by calling or emailing the Center for Community Learning during Weeks 8-10 of the quarter preceding your internship or Weeks 0-2 of the quarter when you want to enroll (call 310.825.7867 or email [cclmeetings@college.ucla.edu](mailto:cclmeetings@college.ucla.edu)).
- 4) Complete enrollment paperwork by Friday of Week 2 (or Friday of Week 3 with fee); follow enrollment instructions given at intake appointment—NOT through MyUCLA. Petition to go over maximum study list units if needed.
- 5) Verify enrollment on study list by the end of Week 2 (or Week 3 if you turn in paperwork late).
- 6) Schedule and attend second appointment by the end of Week 4.

### **Questions? Contact:**

Cyndi Tando ([ctando@socgen.ucla.edu](mailto:ctando@socgen.ucla.edu)) Institute for Society and Genetics Undergraduate Counselor

Clara Hanson ([chanson@college.ucla.edu](mailto:chanson@college.ucla.edu)) Soc Gen 195CE Coordinator

\*If scheduling intake appointment, refer to step 3 above